**MCSEC PAES Program in Hillsboro**

***The PAES (Practical Assessment Exploration System) program is to help students learn job skills in a classroom environment. There is a specific curriculum and skills that students will learn. Hillsboro has a program in their district called WEST. This program can be duplicated in other districts which allows district students to learn job skills in the community. The PAES program does not place students in the community job sites.***

ELIGIBILITY AND AGE REQUIREMENTS:

Students should be in high school for placement.

Students are not typically candidates for a standard diploma.

Students do not currently possess the appropriate skills to attend the Career-Technical Center.

Participation in PAES will be included as a service in the student’s Individualized Education Plan(IEP).

A student may leave PAES at the end of a semester upon the recommendation of their case manager or the PAES instructor. The student’s IEP would at that time need to be amended to discontinue the service.

PAES is not an alternative placement for behavior issues. If refusal or behavior impedes the ability to complete

the program placement will be reevaluated.

Transportation is provided by the sending district.

**Skills Needed from the Student:**

To be successful in this program, students should have the following skills:

* Ability to follow 2-3 step directions
* Ability to read an analog clock & tell time
* Recognition of currency
* Fourth grade reading level
* Basic writing and spelling
* Basic math (addition & subtraction) & number sense (1-100)

**PAES Referral and Admission Process**

Once the referral process has been completed these are the steps that need to be completed:

* The full referral will be sent to PAES teacher and Hillsboro Middle High School Administration by the school psychologist or school social worker.
* The PAES Teacher and HMHS administration will meet on the referral.
* The PAES teacher and HMHS administration will meet with the referring psychologist and home administrator.
* The schedule will be determined based on staffing and transportation availability.
* Parent and student visit HMHS to explore the PAES program.
* Either an IEP meeting is convened or an amendment is made to the IEP.
* A start date is determined and transportation is finalized.
* At the end of the school year determination will be made if placement continues for another semester/year.

**PAES/Program Referral**

Return referral to: Hillsboro School Psych/Social Worker/PAES teacher/HMHS Administration

Date: \_\_\_\_\_\_\_\_\_\_Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age: \_\_\_\_\_\_\_Grade:\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exceptionality:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reading Level:\_\_\_\_\_\_\_\_\_\_\_ Math Level:\_\_\_\_\_\_\_\_

Absences/Tardies for current year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Behavior Concerns:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any Medical Condition:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any Medication:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous or current OT, PT, or SLP in school or outside:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Skills that Student can do: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Parents Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Referred by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for Referral:

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Concerns (include other staff):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
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Interventions tried (List specifics- academics, socially, behavior, etc) :

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Have you contacted parent/guardian about your concern? Date?

[ ] Yes [ ] No Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you discussed with parent/guardian about possible new placement change?

[ ] Yes [ ] No What did they think?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What outside services is the student receiving (out of school counseling, in home support…..etc.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What are the students strengths? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What are the students interests?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
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What are the students desires post-high school?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_